

MINUTES

Southeast Asian Art Academic Programme (SAAAP) Programme Board

Meeting 40 (2019-20)

10.00 – 12.00 | Thursday 12 December 2019 | Director's Office

Membership	
Tamsyn Barton (TB)	Chair of Programme Board
Valerie Amos (VA)	SOAS Director
Steve Hopgood (SH)	SOAS Acting Director
Shane McCausland (SM)	Head of School of Arts
Ben Murtagh (BM)	Deputy Head of School of Languages, Cultures and Linguistics
Heather Elgood (HE)	Course Director, Postgraduate Diploma in Asian Art
Suzanne Rushforth (SR)	Philanthropy Manger (Art & Collections)
Programme staff	
Alan Goulbourne (AG)	Programme Manager
Olivia Burt (OB) (Secretary)	Programme Administrator

Agenda item.	Agenda Item and Notes
1	<p>PREVIOUS MINUTES: No amendments were made to the minutes.</p> <p>ACTIONS: All actions were complete.</p>
2	<p>Chair's Report (TB):</p> <p>TB noted that the agenda was arranged so that adequate time was allocated to discussing the SOAS: Alphawood Foundation: Phase II Proposal. It would be prioritised under the Acting Director's Report as VA and BM could only attend the first hour of the meeting.</p>
3	<p>Director's Report: Update: SOAS: Alphawood Foundation: Phase II Proposals</p> <p>SH updated the Board that the Phase II Proposal had been subject to consultation through the three SAAAP sub-boards and was now ready to be submitted to the Alphawood Foundation, subject to any final comments at the Programme Board.</p>

The Board expressed its gratitude to Alphawood for its extremely generous support to the School and felt that our appreciation should be conveyed in a covering letter from SH to accompany the proposals.

Members also considered the letter should emphasise that the proposals presented a coherent programme in which each of the different elements worked together towards the common goal of advancing the understanding and preservation of Southeast Asian Buddhist and Hindu art and architecture from ancient to pre-modern times.

The Board felt that it was important that the School was seen to be making a contribution to the next Phase of SAAAP and supported meeting, from its own resources, the direct costs of the Outreach, Communication and Publications Manager post and the In-country Liaison position. The School would also continue to make indirect contributions in the form of space, overheads, on-costs and the time of senior managers and academics involved in governance.

SH offered to visit Chicago to discuss the proposals in person if Alphawood thought that would help. The Board agreed that this offer should be made in the covering letter.

Action 165: SH to provide a suitable covering letter and send the proposal as soon as possible.

4 SAAAP - Finances 2019-20 (AG) Appendix 03

AG updated the Board on the present and forecast position of SAAAP finances in 2019-20. In short:

- The costs associated with the three endowed posts were expected to be fully covered by the income generated by the endowments. The forecast was for small surpluses to be generated by the end of the financial year, depending on how quickly the Senior Lecturer position could be filled or covered after January 2020.
- The ASF showed that the current commitments were forecast to exceed the current revenue carried forward. However, this did not take into account the forecast income from the endowment for the remainder of the year which would cover the projected deficit and be sufficient to generate a year-end surplus to be carried over.
- On the time-limited funds, all of the forecast surplus on the scholarships were allocated to the future PhD fees. The other budgets were forecast to wind down as planned with some small surpluses at year-end.

VA raised the question of the continuation of the In-country Liaison work beyond the current contract, which ends in February 2020. TB confirmed that funds would be available to continue to the end of the academic year at least – and beyond if Phase II were to be approved. It was noted that CAL4 could only be used for the Outreach Manager position.

TB noted that, pending the outcome of the Phase II proposals, there needed to be sufficient support available from the SAAAP programme office at least until the end of the current academic year and the present cohort of scholars. The Board asked AG to produce a plan for 2019-20 with the objective of handing over responsibilities to the School of Arts and the Doctoral School in 2020-21.

Action 166: Prepare plan for SAAAP Programme Office in 2019-20.

<p>5</p>	<p>Academic Support Fund: Updates, Reports and Applications:</p> <p>a. UPDATE - Ongoing Projects</p> <p>AG reported that, as the focus of the SAAAP Sub-Boards had been on the Phase II proposals, the items on the agenda covered the main developments since the last Programme Board.</p> <p>b. REPORT – SAAAP072 - Celebrating Diversity in Ancient Myanmar Hindu-Buddhist Art: Mythical Creatures – Appendix 01</p> <p>TB noted that the SAAAP072 – Celebrating Diversity in Ancient Myanmar Hindu-Buddhist Art: Mythical Creatures project had been a success in both establishing alumni networks and engagement, as well as addressing diversity and myth in the arts of the ancient Buddhist capital of Bagan.</p> <p>c. APPLICATION - SAAAP080 – Bagan Museum Catalogue - Appendix 02</p> <p>The Board was supportive of the project in principle but could not commit to funding the publication in the present circumstances of financial uncertainty. Members asked if the applicant could re-work the proposal to focus solely on the preparatory work with alumni and exclude the seminar and publication for the time being..</p> <p>Not approved. Applicant to be asked to re-work the proposal with a focus on preparatory work with alumni and re-submit for consideration.</p>
<p>6</p>	<p>AOB</p>
<p>7</p>	<p>Date of Next Meeting – 10.00 – 12.00 12 December 2019</p> <p>TB asked that the Board re-schedule the next meeting to 20th February 10- 12 and that OB check if MH would be available.</p> <p>SM would be on medical leave from 12 February onwards, so Charlotte Horlyck would attend in his place.</p> <p>Action 167: OB to confirm next Programme Board and check if MH would be available.</p>

Action	Added	Action Points	Deadline	Owner	Complete?
165	12/12/2019	SOAS Phase II proposals to be accompanied by a letter from SH and sent to Alphawood.	December 2019	SH	
166	12/12/2019	Plan for the SAAAP Programme office for the remainder of 2019-20.	ASAP	AG	
167	12/12/2019	Confirm next Programme Board date 20 February 11 -1	ASAP	OB	

SAAAP Project Board Actions 2019-2020