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#### 1. What is Digitalback Books

Digitalback Books is a virtual library platform containing a cross-publisher collection of 1000+ digital titles with an exclusive focus on offering diverse scholarly, academic and literary titles on, from and across Africa. Readers can enjoy 24/7 online and offline access from their mobile device and discover a rich catalogue of Africa-centric titles with notetaking, search and highlight functionality.

### 2. Who can access Digitalback Books

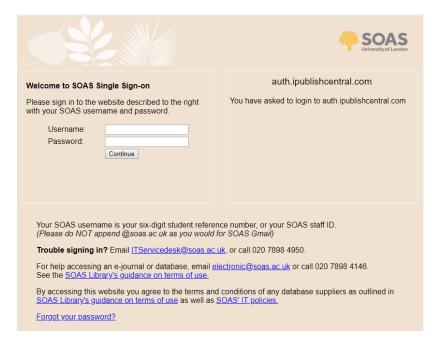
Selected DBB titles are available to SOAS Library users, students and staff.

### 3. How do I access Digitalback Books

Go to SOAS Library ebooks web pages and click on Digitalback Books

Or find titles via the SOAS Library catalogue.

## 4. How do I Login to DBB?



On Campus: Once you click on the DBB link above, you will be automatically logged in via IP range authentication.

Off campus: Once you click on the DBB link above, you will see a login page. Choose 'Sign in with Single Sign On', then 'SOAS, University of London'. You will then be prompted to log in.

Current SOAS students and staff can login using their SOAS ID/Student number and password.

Links from the catalogue will clearly state on- and off-campus. Choosing off-campus will prompt you to login with your SOAS ID and password.



# 5. Browsing Digitalback Books

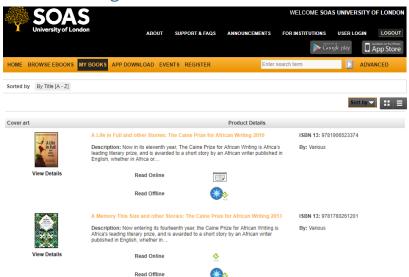


After authentication, you are immediately taken to the MY BOOKS TAB; the customised institutional bookshelf displaying all licensed resources available to SOAS institutional users.

The customised bookshelf will not include all the digital resources currently available on the DBB portal. Additional titles can be purchased by the institution on request. Please contact your subject librarian, Dawn Wright (dw3@soas.ac.uk), for more

information.

# 6. Reading Online and Offline



To access any of the eresources, click on the cover image and you will be shown a short description of the text as well as two read option icons.

Read Online: The option will immediately launch the online reader and you can read the title online with an internet connection.



If you would like to download a title to read offline, select the Read Offline icon.

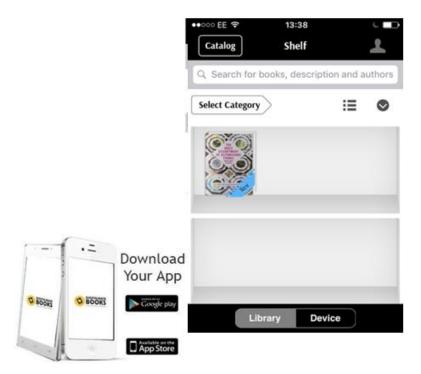
# 7. Downloading a title



When you click to Read
Offline, you will be reminded
to download the FREE DBB
App. If you have not already
done so, click the icon for iOS
or Android to download the
App.

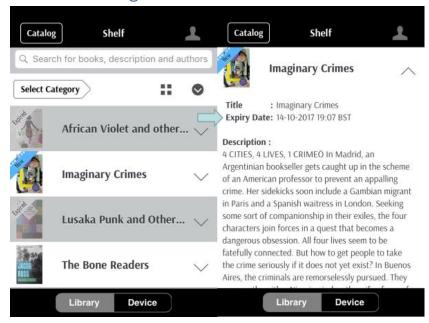
Once you have downloaded the FREE DBB App, you can click the green download icon. This will immediately launch the book within the App.





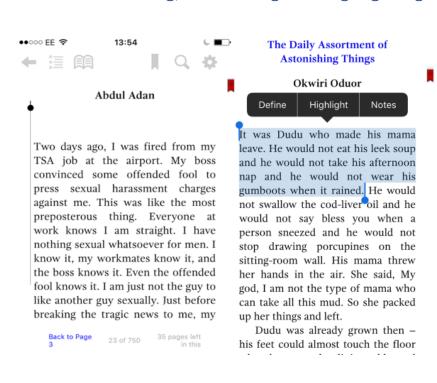


## 8. How long do I have access to the title



Once a title has been downloaded in the App, it can be read without an internet connection. A downloaded title will be available for 3 weeks after which the book expires from your bookshelf app. The title can be re-downloaded at anytime unless the institutional license has expired. Please note institutional users do not need to login to the APP.

## 9. Bookmarking, Notetaking and Highlighting



Once a book is downloaded, there are several features within the APP that will allow you to navigate the content. You can browse by table of content, you can bookmark the title to remember where you stopped reading and you can highlight or make notes against a piece of text.



## 10. Requesting more titles from Digitalback Books

Not all titles displayed under the Browse EBOOKS tab will be available to SOAS Students or Staff.

If you would like an existing title or a collection added to SOAS Digital Bookshelf, please contact your Subject Librarian, Dawn Wright (dw3@soas.ac.uk).

If you would like to see a collection not yet digitized on the DBB Portal, please contact info@digitalbackbooks.com

### 11. Technical Support for eBooks

Please visit our FAQ page for general queries: <a href="https://digitalbackbooks.com/faqs">https://digitalbackbooks.com/faqs</a>

For ALL technical support accessing eBooks, please email us: <a href="mailto:digitalbackbooks@ipublishcentral.com">digitalbackbooks@ipublishcentral.com</a>