

SOAS UNIVERSITY OF LONDON
DEPOSIT Refund Request Form - Code 9990 SDEP



Please note the School's refund policy: Deposit paid will be refunded to the source (person or organisation) and in the same way that it was paid. If you have paid using the online system you do not have to provide the card details.

Please complete the appropriate sections on this form for **deposit** refund requests and submit the form to **mastersadmissions@soas.ac.uk**

Claimant's Name

Student Number (if applicable)

email address

(for remittance advice, queries etc)

Reason for refund

Amount (leave blank if amount is to be determined by the School)

£

Date

PAYMENT DETAILS

Payee Name (If different from Claimant's)

Section A - if you paid by cheque:

The School no longer issues cheques. The refund will be processed to the bank account of the cheque issuer. Please complete bank account details below.

Section B - if you paid from a UK bank account: UK bank account details

Bank Name

Account Holder's Name (if different from claimant's)

Sort Code (6 digits)

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Account Number (8 digits)

Section C - if you paid by card:

(our system stores the first and last four digits only of your card number)

Middle 8 digits of the 16 digits of your card number

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Section D - if you paid by bank transfer from a non UK bank account

Foreign Bank account details

Bank Name

Address

Account Number

International Bank Account Number (IBAN)

Swift Code

Bank Routing Key / Code

Intermediary Bank account details (if applicable)

Claimant's Signature and date of request

FOR OFFICE USE

	Account	Department	Cost Centre
Charge to:			

SOAS

Authorised Signatory - Signature:

SOAS

Authorised Signatory - Name:

Date: