

FEE STATUS QUESTIONNAIRE

The information given on this form will be used for the purpose only of assessing your fee status. In completing this form, please take care to address all the relevant questions fully and to provide documentary evidence where requested. **Where documentary evidence is requested, please send copies – original documents may be requested at a later stage.**

Please refer to: [UKCISA](#) for guidance on fee assessment before completing this form.

If you require extra space for any of your answers please attach on a separate sheet. If you have any queries, please contact your respective admissions team. **Once complete and return the form and all supporting documentation to the address below.**

<p>For office use only:</p> <p>Fee status:</p> <p>Assessor:</p> <p>Date:</p> <p>Notes:</p>

SECTION A: Personal Details TO BE COMPLETED BY ALL

1. Surname/family name:
2. Forename:
3. SOAS reference number:
4. Course/Department applied for/registered for:
5. Month and year of course start:
6. Date of birth:
7. Have you studied at SOAS before? <input type="checkbox"/> Yes <input type="checkbox"/> No
8. Nationality (if you have dual nationality, please state both):
9. Your current permanent address:

10. Have you lived continuously at the above address for the last three years (apart from normal holidays)?

Yes No

If no, please give details of other places of residence (including school), with approximate dates:

Town	Country	From	To

11. Parents' current permanent address(es):

Mother:

Father:

12. Have both your parents lived continuously at the above address(es) (apart from normal holidays) for the last three years?

Yes No

If no, please give details of their places of residence, with approximate dates:

Mother/Father/Both	Town	Country	From	To

13. What are your parents' nationalities?

Mother:

Father:

14. Do any members of your family, other than your parents, have EU nationality?

[see guidelines at http://www.ukcisa.org.uk/student/info_sheets/tuition_fees_ewni.php#box7 for relevant family members]

Yes No

If yes, please detail and provide appropriate evidence.

15. Are any members of your family EEA or Swiss nationals who have worked in the UK?

[see guidelines at http://www.ukcisa.org.uk/student/info_sheets/tuition_fees_ewni.php#box7 for relevant family members]

Yes No

If yes, please detail and provide appropriate evidence.

16. In which country are you currently living?

Have you lived in the above country since birth (excluding holidays)?

Yes No

If no, please give details of the countries in which you have lived, with approximate dates for each:

Country	From	To

17. If the answer to question 16 was **NO**, please outline the main reason for living in each of the countries listed:

Country	Main purpose of residence

Please provide any relevant documentary evidence.

18. If you are already in the UK but were not born here, what was the date of your first entry to the UK?
Documentary evidence must be provided, e.g. a copy of the passport stamp.

____ / ____ / ____
day month year

SECTION B: Immigration Status in the United Kingdom NON-EU NATIONALS ONLY

19. Are there any restrictions on your stay in the UK?

Yes No

If yes, please state what the restrictions are:

Documentary evidence must be provided, e.g. a copy of the relevant pages of your passport.

20. Do you have Indefinite Leave to Enter/Remain in the UK?

Yes No

If yes, please give the date on which it was granted: ____ / ____ / ____
day month year

Documentary evidence must be provided, e.g. a copy of the relevant pages of your passport/Home Office letter.

21. Have you, your parent(s), or spouse/civil partner been granted asylum or recognition as a refugee (under the United Nations (Geneva) Convention 1951) by the UK Government?

Yes No

Documentary evidence must be provided. Please note: if the person recognised is your parent or spouse/civil partner you must also provide evidence of your relationship with that person (e.g. a copy of your birth/marriage certificate).

22. Have you, your parent(s), or spouse/civil partner had an application for asylum or recognition as a refugee rejected by the UK Government and nevertheless been granted Exceptional Leave to Enter or Remain (ELE/ELR) or Humanitarian Protection/Discretionary Leave (HP/DL) in the UK?

Yes No

If yes, please give details of the person to whom this has been granted:

Documentary evidence must be provided. Please note: if the person recognised is your parent or spouse/civil partner you must also provide evidence of your relationship with that person (e.g. a copy of your birth/marriage certificate).

SECTION C: Additional Information and Declaration – ALL APPLICANTS**Additional Information**

It is recommended that you outline below any additional information about yourself, your family or your circumstances which you believe to be relevant, particularly where it is not covered by your answer to questions elsewhere on this form. You may continue on a separate sheet if necessary.

Declaration: The information I have supplied is, to the best of my knowledge and belief, accurate and complete. I undertake to inform you immediately if there is any material change to my circumstances which I believe may affect my fee classification.

Signed: _____

Date: ____ / ____ / ____
 day *month* *year*

How we collect and use your personal information The Data Protection Act 1998 (DPA) (the General Data Protection Regulation GDPR from 25 May 2018) protects the rights of individuals by setting out certain rules as to what organisations can and cannot do with information about people. A key element to this is the principle to process individuals' data lawfully and fairly. In order to meet the fairness part of this we need to provide information on how we process personal data.

The School's [Data Protection Policy](#) outlines what personal data we collect, how we use it and who we share it with. It will also provide guidance on your individual rights and how to make a complaint to the Information Commissioner's Office, the regulator for data protection in the UK.