

# APPLICATION FORM

## Associate Student

The completed application should be returned to: Associate Student Applications,  
Student Recruitment and Admissions Office, SOAS, Thornhaugh Street, Russell Square,  
London WC1H 0XG, United Kingdom



It is important to read the instructions on page 3 before attempting to complete this application. Please use black ink if it is not typed.

### 1. PERSONAL DETAILS

Title (Mr/Mrs/Ms/Miss)  Family name

Other names

*please give your name as it appears on your passport*

Permanent home address

Telephone

Correspondence address (if different) *please indicate dates for which this is valid*

Telephone

Email (compulsory)

Gender: Male/Female  Date of birth Day  Month  Year

Nationality  Place of birth

Country of permanent residence  Passport No

Emergency Contact

Emergency Contact Address

### 2. PROPOSED COURSE OF STUDY

Which programme you would like to apply for?

Associate Student – Undergraduate study  Associate Student – Postgraduate study

When do you propose to study at SOAS?

Full year (September – June)  Term 1 only (September – December)  Terms 2&3 only (January – June)

How do you propose to study?

Full-time  Part-time

Proposed year of entry

Indicate below which courses you would like to study at SOAS.

	Course Title	Course Reference No.
1		
2		
3		
4		
5		

List a further 5 courses in which you are interested and which would serve as acceptable alternatives in the event of timetable conflicts, course cancellations or demand limitations.

	Course Title	Course Reference No.
1		
2		
3		
4		
5		

**Note: No students can take more than 4 full units per year (or more than 4 courses per term); this is considered a full course load at SOAS. It is however possible to take less than 4.**

How many course units do you propose to take at SOAS?

### 3. ACADEMIC INFORMATION

**Higher Education** please give details of universities or colleges attended and degrees obtained with dates

Name of College or University

Address

Major field of study/degree

Dates: From  To

**Applicants must enclose certificates with the application.**

**Qualifications Pending** Please give details of any degrees or other higher education awards that are still due to be awarded or completed, with details of the university or college.

**English Language:** If English is not your first language then you must also submit evidence of your English Language proficiency (please see the [www.soas.ac.uk/international](http://www.soas.ac.uk/international) for more information). Your application **cannot** be considered without this documentation. If you have completed a degree in an English speaking country (e.g the UK or the USA) then please contact us for further information.

### 4. FEES

**Fee status:** For fee purposes, please state the number of years you have been resident in the UK or other EEA countries, with dates

**Who will be paying your fees?**

Yourself  Sponsorship/funding body  Other

If other, please give details, including when these funds will be made available.

## 5. DISABILITY/SPECIAL NEEDS

Please give details if you require special arrangements or additional support during your studies.

## 6. DECLARATION

I confirm that the statements I have made on this form are complete. I understand that any misrepresentation may result in my expulsion from the programme. I confirm that, if admitted to the School, I undertake to comply with School Regulations.

### UK Data Protection Act 1998

I agree to SOAS processing personal data contained on this form or other data which SOAS may obtain from me or other people or organisations whilst I am applying for admission. I agree to the processing of such data for any purpose connected with my studies, or my health and safety, whilst on SOAS's premises or for any other legitimate purpose.

Signature  Date Day  Month  Year

## 7. REFERENCE

### Part A to be completed by the applicant

Give the name and details of the person whom you have asked to supply an academic reference on your behalf

Name  Department   
Name of University/College

## INSTRUCTIONS

### Procedures for application

Applications will be considered only when the following have been received:

- 1 This application form completed in full and signed by the applicant.
- 2 Complete and official transcripts from all universities or colleges attended by the applicant.
- 3 One letter of academic reference.
- 4 Completed course selection.
- 5 Where English is not the applicant's first language, evidence of English language proficiency (please see [www.soas.ac.uk/international](http://www.soas.ac.uk/international) for further details).

### Transcript and reference

Your certificate and your reference should only be sent together with the application form. Delay may be caused if certificates or other documents pertaining to this application are sent under separate cover to SOAS. If other documents need to be sent under separate cover, please ensure that they are addressed to Student Recruitment and Admissions Office.

If you have any queries, then please contact us on:  
[associatestudent@soas.ac.uk](mailto:associatestudent@soas.ac.uk) Tel: +44 (0)20 7898 4322

# REQUEST FOR REFERENCE

## Associate Student



Student Recruitment and Admissions Office, SOAS, Thornhaugh Street, Russell Square, London WC1H 0XG, United Kingdom

### TO THE CANDIDATE FOR ADMISSION

Please complete sections A, B, C and D below, **in block letters**, and then send the form to the referee you have named.

A. Your full name (underline family name)

B. Proposed course of study

C. Year in which you hope to start the course

D. Proposed dates of attendance From  To

### TO THE REFEREE

The person named above has applied to this School and has given your name for reference. Will you kindly let us have, as soon as possible, a confidential opinion in English on this student's suitability to follow a programme of study at university level?

If there are any examinations outstanding, we would appreciate some indication of the results that you expect this candidate to obtain.

It would be helpful if you would use the page provided overleaf for your reference.

Please put your reference in an envelope, seal it and sign across the seal. Please send the envelope to the applicant who should add it, unopened, to his/her application papers and forward them together to SOAS.

Thank you in advance for your help.

SOAS Registrar

### STATEMENT BY REFEREE

Name of referee BLOCK LETTERS

Signature

Date Day  Month  Year

Institution and address

Official Stamp of institution