

Please Note: The Director & Principal will be hosting a lunch after the meeting. Please let Patrick Robinson know (020 7898 4015 or pr13@soas.ac.uk) if you are able to attend the lunch.

SCHOOL OF ORIENTAL AND AFRICAN STUDIES

GOVERNING BODY

**Friday 20 March 2009 at 11.00 a.m.
in Room 116**

A G E N D A

* items are formal business; if members wish to discuss issues arising from these reports, they must inform the Registrar & Secretary, Sharon Page (sp28@soas.ac.uk), by noon on Wednesday 18 March 2009.

- I Minutes**
To approve: the minutes of the meeting held on 10 December 2008 [attached]
- II Matters Arising**
- III Director & Principal's Report**
To receive: a report from the Director & Principal [Appendix A]
- IV 2008 Research Assessment Exercise**
To receive: a report from the Pro-Director [Appendix B]
- V Finance**
To receive from the Director of Finance:
- (i) the forecast financial out-turn for 2008/9 [Appendix C]
 - (ii) Cash flow projection [Appendix D]
 - (iii) Capital and Debt Statement [Appendix E]
 - (iv) Short-Term Deposits [Appendix F]
 - (v) a report on budget scoping for 2009/10 in light of the HEFCE grant letter [Appendix G]
- To approve:
- (vi) the School's TRAC return [Appendix H]
- VI Risk Register**
To receive: the updated Risk Register from the Registrar & Secretary [Appendix I]
- VII Key Performance Indicators**
To receive: a report on the key performance indicators from the Head of Planning [Appendix J]

- VIII Governing Body Effectiveness Review**
To consider: recommendations of the Governing Body Effectiveness Review Steering Group from the Registrar & Secretary [Appendix K]
- IX Degree Awarding Powers (DAPs)**
To receive: the application submitted to the Privy Council, DIUS and the QAA prepared by the Vice-Principal [Appendix L]
- X IFCELS**
To receive: the white paper on the future of IFCELS from the Vice-Principal [Appendix M]
- XI Estates Matters**
To receive: a report on Estates Developments [Appendix N]
To approve: the acquisition of 20 Russell Square and 53 Gordon Square [Appendix O]
- XII Health and Safety Committee**
(i) To receive: a report on Health and Safety at SOAS from the Registrar & Secretary [Appendix P]
(ii) To receive: a report from the Health and Safety Committee [Appendix Q]
(iii) To approve: health and safety policy, health and safety guidance [Appendix R]
(iv) To receive: guidance for Governors regarding their Health & Safety responsibilities [Appendix S]
- *XIII Academic Board**
To receive: the draft minutes of the meeting held on 4 March 2009 [Appendix T]
- *XIV Resources and Planning Committee**
To receive: the draft minutes of the meeting held on 3 March 2009 [Appendix U]
- XV Any Other Business**
- XVI Date of next meeting**
To note: that the next meeting of the Governing Body will be on Friday 12th June 2009, starting at 11am followed by lunch