

Please Note: The Director & Principal will be hosting a lunch after the meeting. Please let Patrick Robinson know (020 7898 4015 or [pr13@soas.ac.uk](mailto:pr13@soas.ac.uk)) if you are able to attend the lunch.

## SCHOOL OF ORIENTAL AND AFRICAN STUDIES

### GOVERNING BODY

Friday 2 October 2009 at 11.00 a.m.  
in Room 116

### A G E N D A

\* items are formal business; if members wish to discuss issues arising from this report, they must inform the Deputy Secretary, Jo Halliday ([jh61@soas.ac.uk](mailto:jh61@soas.ac.uk)), by noon on Wednesday 30 September. Similarly, if members wish to raise items of any other business, please notify the Deputy Secretary in the same timescale.

#### I Membership and terms of reference

To note: the terms of reference and membership of the Governing Body and the Procedures for the Conduct of Meetings (Standing Orders, Annex XIV)

[Appendix A]

#### II Minutes

To approve: the minutes of the meeting held on 12 June 2009

[attached]

#### III Matters Arising

*Minute 30: Degree Awarding Powers*

To receive: an oral report from the Vice Principal

*Minute 31: IFCELS*

To receive: an oral report from the Vice Principal

*Minute 40: Finance*

To receive: an oral report from the Director of Finance & Planning on progress on the review of the Financial Strategy

*Minute 41: Strategic Planning: KPIs (staff)*

To receive: an oral report from the Interim Registrar & Secretary

*Minute 45: International partnerships*

To receive: an oral report from the Vice Principal

#### IV Director & Principal's Report

To receive: a report from the Director & Principal

[Appendix B]

#### V Governance

To approve: (i) the draft revised Charter and Articles for informal submission to the Privy Council

[Appendix C]

(ii) the Statement of the Governing Body's Primary Responsibilities

[Appendix D]

(iii) the Statement of the Governing Body's Reserved Powers [Appendix E]

**VI HEFCE**

To receive: a letter from HEFCE on assessment of institutional risk [Appendix F]

**VII Key Performance Indicators**

To receive: an update on key performance indicators [Appendix G]

**VIII Strategy and Priorities**

To consider: strategy and priorities - a discussion to be led by the Director & Principal

**\* IX Sub-committees**

(i) *Health & Safety Committee*

To receive: the minutes of the meeting of the Health & Safety Committee on 27 May 2009 [Appendix H]

**X School Policy on Student Occupations**

To receive: a report and the policy [Appendix I]

**XI Any Other Business**

**XII Date of next meeting**

To note: the next meeting of the Governing Body will be on Wednesday 9 December 2009, starting at 11am followed by lunch