

Please note: The Director & Principal is hosting lunch after the meeting. Please let Emma Proctor know (020 7898 4015 or ep27@soas.ac.uk) whether or not you are able to attend the lunch.

SCHOOL OF ORIENTAL AND AFRICAN STUDIES

GOVERNING BODY

Friday 9 July 2010 at 11.00 a.m.
in Room 116

A G E N D A

* Starred items are formal business only. If members wish to discuss issues arising from these reports, they must inform the Deputy Secretary, Jo Halliday (jh61@soas.ac.uk), by noon on Thursday 8 July 2010. Similarly, if members wish to raise items of any other business, please notify the Deputy Secretary in the same timescale.

PART 1

- I Minutes**
To approve: the minutes of the meeting held on 30 April 2010 (attached)
- II Matters Arising**
Minute 24 (i): Degree Awarding Powers
To receive: an oral report from the Vice Principal
- III Director & Principal's Report**
To receive: a report from the Director & Principal [Appendix A]
- IV Financial matters**
To approve: the draft revenue and capital budgets for 2010/11 [Appendix B]
- V Capital projects**
To approve: the following capital projects, on the recommendation of Resources & Planning Committee:
(i) Carbon Management [Appendix C]
(ii) Building acquisition and refurbishment projects [Appendix D]
- VI Key Performance Indicators**
To consider: a report on Key Performance Indicators [Appendix E]
- VII Committee Review**
To approve: the recommendations from the review of committees, and to allow the resultant changes to Standing Orders [Appendix F]
- VIII Risk Assessment**
(i) To approve: the Risk Register [Appendix G]
(ii) To note: HEFCE's assessment of institutional risk 2008/9 [Appendix H]

- IX Standing Orders**
To approve: amendments to the membership of the Faculty Learning and Teaching Committees [Appendix I]

PART 2

- X *Library Strategy**
To note: a report on progress with the Library Strategy, as considered by Academic Board [Appendix J]
- XI Language Centre**
To note: the report of the Language Centre review, as considered by Academic Board [Appendix K]
- XII *Planning**
To note: a paper on the planning process and timetable for 2010/11, as approved by Resources & Planning Committee [Appendix L]
- XIII *Sub-committees**
- *(i) Academic Board*
To note: the draft minutes of the meeting of Academic Board held on 16 June 2010 [Appendix M]
- *(ii) Resources & Planning Committee*
To note: the draft minutes of the meeting of Resources & Planning Committee held on 15 June 2010 [Appendix N]
- *(iii) Health and Safety Committee*
To note: the minutes of the meetings of the Health & Safety Committee held on 10 March and 2 June 2010 [Appendix O]
[Appendix P]
- *(iv) Audit Committee*
To note: the minutes of the meeting of the Audit Committee held on 17 May 2010 [Appendix Q]
- XIV *Equality & Diversity**
To note: a briefing on the Equality Act 2010, as received by Academic Board and Resources & Planning Committee [Appendix R]
- XV *Membership of Governing Body**
To note: the approval by circulation of new members of Governing Body, as recommended by Nominations Committee [Appendix S]
- XVI *Emeritus status**
To note: those awarded emeritus status in 2010 [Appendix T]
- XVII Valedictions**
To note: the following governors' terms of office come to an end on 31 August 2010
- Sir David Brewer
 - Mr James Hughes-Hallett

- Professor Michael Knibb (Vice-Chair)
- Mr Ben Sellers

XVIII Any other business

XIX Dates of meetings next session

To note: the dates of the meetings of Governing Body next session as follows, starting at 11am followed by lunch at approximately 1pm:

Friday 1 October 2010 [*start time to be confirmed*]

Friday 3 December 2010

Friday 29 April 2011

Friday 8 July 2011