School of Oriental and African Studies
Faculty of Law and Social Sciences
Faculty Learning and Teaching Committee

Thursday 15th November, 2007
9.00am in Room 116

AGENDA

I. Minutes:
   To APPROVE the minutes of the last meeting held 11th October, 2007

II. Matters Arising:

III. Student Services Annual Report:
   To RECEIVE the Student Services Annual Report for 2006-07 [Appendix A]

IV. Interim Report on Timetabling 2007-08:
   To RECEIVE the Interim Report on Timetabling 2007-08 produced by the LTU. [Appendix B]

V. Assessment Guidelines for PG Students:
   To CONSIDER assessment guidelines for PG students proposed by Dr Ted Proferes. [Appendix C]

VI. Assessment Guidelines for Study Abroad Students:
   To CONSIDER assessment guidelines for Study Abroad Students proposed by Prof Phil Jagger. [Appendix D]
   To NOTE the Summary Report on the Study Abroad recruitment visit produced by Prof Phil Jagger [Appendix E]

VII. Submission of Assignments on CD:
   To CONSIDER the proposal by the Department of Economics for the submission of assignments on CD as well as in hard copy.

VIII. Library Matters:
   To DISCUSS the Teaching Collection.

IX. UG Programme Reviews for 2006-07
   To NOTE the UG Annual Reviews recently prepared:
   (a) BA Development Studies and x [Appendix F]
   (b) BSc Economics/Development Economics [Appendix G]
   (c) BA Economics and x [Appendix H]
   (d) LLB and BA Law [Appendix I]
   (e) BA Politics [Appendix J]

X. Any Other Business: