AGENDA

I. Minutes:
To APPROVE the minutes of the last meeting held 6th March, 2008. [Attached]

II. Matters Arising:
- Effects of changed Merit band
- Course information for students (Development Studies model)
- Other

III. BA/BSc Final-Year Core Courses:
To DISCUSS the introduction of final-year core courses. [Appendix A]

IV. Library Matters:
- Library policy on library access for students with extensions/deferrals
- Report from Faculty Librarian

V. Postgraduate Programme Reviews:
To CONSIDER the following Programme Reviews:
(a) CISD
   - MA International Studies and Diplomacy [Appendix B]
(b) DeFiMS
   - MSc International Management for China [Appendix C]
   - MSc International Management for Japan [Appendix D]
   - MSc International Management for MENA [Appendix E]
   - MSc Finance and Financial Law [Appendix F – to follow]
(c) Development Studies
   - MSc Development Studies [Appendix G]
   - MSc Violence Conflict and Development [Appendix G]
(d) Economics
   - MSc Economics [Appendix H]
   - MSc Finance and Development [Appendix I]
   - MSc Political Economy of Development [Appendix J]
(e) Law:
   - MA International Comparative legal Studies [Appendix K – to follow]
(f) Politics:
   - MSc Politics [Appendix L]

Undergraduate Programme Reviews:
(a) LLB and BA Law [Appendix M]
(b) Graduate Diploma in Economics [Appendix N]

VI. PG DeFiMS Course Proposals:
To CONSIDER the proposals for the following courses:
(a) Management in China 1 – Domestic Perspectives [Appendix O]
(b) Management in China 2 – International Perspectives [Appendix P]
VII. **PG Law Course Proposals:**
To **CONSIDER** the proposals for the following courses:
(a) Foundations of International Law
(b) International Laws on the Use of Force
(c) International Law and Global Orders
(d) Humanitarian Law

VIII. **UG Law Course Proposal:**
To **CONSIDER** the proposal for the following course:
(a) Chinese Law

IX. **UG Politics Course Proposal:**
To **CONSIDER** the proposal for the following course:
(a) Globalisation and Global Governance

X. **PG DeFiMS Course Amendment:**
To **CONSIDER** the amendment for the following course:
(a) Research Methods in Management – 15PFMC062

XI. **PG Law Course Amendments:**
To **CONSIDER** the amendments for the following course:
(a) Chinese Commercial Law – 15PLAC106
(b) Justice, Reconciliation and Reconstruction in Post Conflict Societies – 15PLAC123

XII. **UG Law Course Amendment:**
To **CONSIDER** the amendment for the following course:
(a) Legal Systems in Asia and Africa – 15S2009

XIII. **PG Politics Course Amendment:**
To **CONSIDER** the amendment for the following course:
(a) State and Development in Asia and Africa - 15PPOC017

XIV. **UG Development Studies Course Amendment:**
To **NOTE** the amendment for the following course:
(a) Introduction to Global Forced Migration Studies

XV. **Deletion of PG Politics Programme of Study:**
To **CONSIDER** the deletion of the following programme of study:
(a) MSc Theory and Method in the Study of Politics

XVI. **Revised PG and UG Course Proposal and Amendment Forms:**
To **CONSIDER** the revised PG and UG Course Proposal and Amendment Forms.

XVII. **JYA Assessment Methods:**
To **NOTE** the Faculty Board decision to amend JYA assessment methods.

XVIII. **Half Courses as Majors in Taught Masters Programmes:**
To **CONSIDER** half courses as Majors in taught Masters programmes.

XIX. **CISD Programme Amendment:**
To **CONSIDER** the amendment for the MA International Studies and Diplomacy
XX. Timetable rollover

XXI. Any Other Business:

Date of Next Meeting:
To confirm: the next meeting is schedule for Thursday 15th May 2008 at 09.00 in Room 116.
These minutes are for information only. Any corrections to the minutes will be recorded in the minutes of the subsequent meeting of the committee.

School of Oriental and African Studies
Faculty of Law and Social Sciences
Faculty Learning and Teaching Committee

Thursday 17th April, 2008
Held in Room 116 at 9.00am

MINUTES

Members:

Ms Sonja Ruehl   Associate Dean – Learning and Teaching (Chair)
Dr Jens Lerche   Development Studies Department representative
Dr Helen Macnaughtan   Financial and Management Studies Department representative
Dr Dic Lo*   Economics Department representative
Dr Gunnar Beck*   The School of Law representative
Dr Matthew Nelson   Politics Department representative
Mr David Wesley Anderton**   Undergraduate student representative

In Attendance:

Mr Nicholas Page   Deputy Registrar
Mrs Barbara Spina   LSS Faculty Librarian
Mr Luke Dillon   Committee Secretary
Mr Simon Buller   LSS Administrator
Dr Matthew McCartney   Economics Department

*=not present – apologies received
**=not present–apologies not received

1. Minutes of the Last Meeting:
The minutes of the last meeting, held on 6th March 2008 were APPROVED.

2. Matters Arising:
FLTC welcomed Mr Simon Buller the new Faculty Administrator and welcomed Dr Matthew McCartney ‘in attendance’ for the Economics Department representative.

2.1 Effects of Changed Merit Band:
FLTC NOTED that the changed merit band was now in line with other institutions and had resulted in a greater number of merits awarded. It was NOTED that the changed merit band would have an impact on PhD entry requirements.

2.2 Course Information for Students (Development Studies Model):
It was NOTED that the Development Studies model had not been completed and would be deferred until the May FLTC.

3. BA/BSc Final-Year Courses (Appendix A):
The Deputy Registrar REPORTED that there was a proposed new category of course;
third year core courses. Enabling legislation would be required to revise the regulations and there had been no objection from the other Faculties. FLTC warmly welcomed the new category of course.

4. **Library Matters:**
   FLTC NOTED that students granted extensions and deferrals to dissertations did not have full Library access. Currently a letter form Registry was required for reference only access. It was PROPOSED that library policy should be changed to grant full access to Library facilities; to be clarified by Reader Services for the May FLTC. It was NOTED this could also include Undergraduate students on leave of absence.

4.1 The Faculty Librarian REPORTED that the new Interim Librarian’s remit was to ensure that the Library met HEFCE requirements. The Interim Librarian was drafting a strategic plan to be presented at the April Faculty Board.

5. **Postgraduate Programme Reviews** (Appendices B – L):
   FLTC CONSIDERED Postgraduate Programme Reviews from all Departments, with the exception of MA International Comparative Legal Studies and MSc Finance and Financial Law, which would be considered at the May FLTC. It was NOTED that the Associate Dean would prepare a summary report to the Faculty Board, which would be NOTED at the next FLTC. It was NOTED:
   1. Departments to discuss the issue of generic markers for discipline based courses.
   2. FLTC AGREED that information on visiting examiners should be anonymous, the FLTC secretary would contact deviser of the review form to have the relevant column deleted.
   3. There was a general concern raised regarding the Library and the need for greater electronic resources.
   4. Reading lists should be provided for all courses, which should be sent to the Library. This could be a role for the Academic Support Team, due to be expanded for the next academic year.
   5. The MSc Politics review was incomplete and would be resubmitted for consideration at the May FLTC.

5.1 **Undergraduate Programme Reviews** (Appendices M – N):
   FLTC CONSIDERED Undergraduate Programme Reviews for the following programmes:
   - LLB and Law
   - Graduate Diploma in Economics
   It was NOTED that the Associate Dean would prepare a summary report to the Faculty Board, which would be NOTED at the next FLTC. It was NOTED:
   1. A new procedure had been AGREED to account for missing and incorrect marks.
   2. There had been serious criticism of the examination process for LLB and Law, which had been investigated for the current academic year.
   3. There were still too many exams in the first week of the examination period.

   *(At this point the FLTC became inquorate and it was AGREED to continue the meeting in an unofficial capacity, with all subsequent decisions to be APPROVED by Chair’s Action.)*

6. **PG DeFIMS Course Proposals** (Appendices 0 – P):
The following course proposals were considered:
   - Management in China 1 – Domestic Perspectives
• Management in China 2 – International Perspectives

FLTC RECOMMENDED APPROVAL to Faculty Board for the above course proposals with specified minor amendments to be made.

7. **PG Law Course Proposals (Appendices Q – T):**
The following course proposals were considered:
- Foundations of International Law
- International Laws on the Use of Force
- International Law and Global Orders
- Humanitarian Law

FLTC RECOMMENDED APPROVAL to Faculty Board for the above course proposals with specified minor amendments to be made. It was **NOTED** that:
1. The issue relating to current agreement with the Institute of Advanced Legal Studies was still to be discussed with the head of the School of Law.
2. The issue of ‘open book’ examinations for Appendices S and T required further comment and clarification from the School of Law.

8. **UG Law Course Proposal (Appendix U):**
The following course proposal was considered:
- Chinese Law

FLTC RECOMMENDED APPROVAL to Faculty Board for the above course proposal with specified minor amendments to be made. It was **NOTED**:
1. This course is co-taught with the Postgraduate course Foundations of Chinese Law; with tutorials given separately. An amendment would be required to the PG course to clarify this.

9. **UG Politics Course Proposal (Appendix V):**
The following course proposal was considered:
- Globalisation and Global Governance

FLTC RECOMMENDED APPROVAL to Faculty Board for the above course proposal.

10. **PG DeFiMS Course Amendment (Appendix W):**
The following course amendment was considered:
- Research Methods – 15PFMC062

FLTC RECOMMENDED APPROVAL to Faculty Board for the above course amendment.

11. **PG Law Course Amendments (Appendices X – Y):**
The following course amendments were considered:
- Chinese Commercial Law – 15PLAC106
- Justice, Reconciliation and Reconstruction in Post Conflict Societies – 15PLAC123

FLTC RECOMMENDED APPROVAL to Faculty Board for the above course amendments.

12. **UG Law Course Amendment (Appendix Z):**
The following course amendment was considered:
- Legal Systems in Asia and Africa - 15520009
13. **PG Politics Course Amendment** *(Appendix A.1)*:
The following course amendment was considered:
- State and Development in Asia and Africa

FLTC **DID NOT RECOMMEND APPROVAL** to Faculty Board for the above course amendment which did not include Learning Outcomes. It was **NOTED**:
- A revised version of this proposal, which did include Learning Outcomes, has been agreed and would be approved by Chair’s Action.

14. **UG development Studies Course Amendment** *(Appendix B.1)*:
The following course amendment was considered:
- Introduction to Global forced Migration Studies - 151010020

FLTC **RECOMMENDED APPROVAL** to Faculty Board for the above course amendment.

15. **Deletion of PG Politics Programme of Study**: The following programme deletion was considered:
- MSc Theory and Method in the Study of Politics

FLTC **RECOMMENDED APPROVAL** to Faculty Board for the above programme deletion.

16. **Revised PG and UG Course Proposal and Amendment Forms** *(Appendices C.1 – G.)*:
The revised PG and UG course proposal and amendment forms were considered. It was **NOTED**:
1. The Deputy Registrar had attended the other FLTC’s and was drafting recommended amendments.
2. FLTC recommended amendments, which were **NOTED** by the Deputy Registrar.

17. **JYA Assessment Methods**: FLTC **NOTED** that this item had been **APPROVED** at the previous Faculty Board. 1. The Faculty Board had liaised with Peter Robb regarding the move to exam based methods. FLTC would be notified of the decision in more detail by the AD.

18. **Half Courses as Majors in Taught Masters Programmes** *(Appendix H.1)*: FLTC considered half courses as majors in Taught Masters programmes. The proposal was **APPROVED**.

19. **CISD Programme Amendment** *(Appendix I.1)*:
The following programme amendment was considered:
- MA International Studies and Diplomacy

FLTC **RECOMMENDED APPROVAL** to Faculty Board for the above programme amendment.

20. **Timetable Rollover**: FLTC **DISCUSSED** timetable rollover for the next academic year. It was **NOTED**:
1. Faculty Board had discussed the roll over of tutorials.
2. The FLTC secretary to obtain an update from LTU for the May FLTC.

21. **Any Other Business:**
No items were raised for discussion.