Members:
Dr N Poole  Chair
Dr R. Bajpai  Politics of International Studies
Dr P. Dos Santos  Economics
Dr M. Jennings  Development Studies
Mr P. Kohler  The School of Law
Dr D. Tobin  Defims
In Attendance:
Mr N. Page  Head of Registry
Ms S. Spells  Deputy Teaching and Research Support
Mr. Neil Farrelly  Student Services
Dr Angus Lockyer  History Department
Dr Chris Gertais  History Department
Mrs W. Muoria-Sal Committee Secretary

77. Minutes:
77.1 The minutes of the last meeting held 18th March, 2010 were APPROVED.

78. Matters Arising:
78.1 Item 56.1.2 – FLTC noted that the suggestion by the Faculty of Languages and Cultures for 10% of the first year marks to count towards the classification for honours was declined by the Regulations and Assessment working group and therefore would not be pursued.

79.1 FLTC NOTED Faculty Board approval of Part 1 form (App. A) and CONSIDERED Part 2 of the BSc Programme Proposal (App. B):
BSc International Management (Japan and Korea) – 3 year and BSc International Management (Japan and Korea ) 4 year programme which included year abroad.

79.2 After consideration, FLTC members agreed that it would be better to have the 4 year version for Japan and Korea, which includes a year abroad, as two separate Part 2 forms due to the difference in the syllabuses.

79.3 ACTION: Subject to amended version of two separate Part 2 forms for four year programme - FLTC happy for Chair’s Action to be taken.

80. New MA Intensive Japanese Programme Proposal – Languages and Cultures:
(Appendix C and D)

80.1 FLTC NOTED the new MA Intensive Japanese Programme Proposal to be administered by the Faculty of Languages and Cultures. Presented by Dr Angus Lockyer and Dr Chris Gertais from the History Department in the Faculty of Arts and Humanities. It was noted that due to the demand for MA level language, the School was introducing a two year pilot MA Intensive Japanese programme. If this was to prove successful, the programme would expand with Arabic Intensive level, Kiswahili. Intensive etc.,

It was noted that the structure was that Master students would study the Intensive language alongside their main Master programme over the two year period. There would be a dual track admissions process, 2011 would be the first cohort.

80.2 The FLTC members warmly welcomed the new programme and hoped that it would be a success.
90. **Annual Programme Reviews:** (Appendix E, F and G).

90.1 FLTC CONSIDERED the remaining Annual Programme Reviews and noted some of the following points:

90.2 **MSc Finance and Financial Law:**
- FLTC noted that the admissions procedures worked very well. It was also noted that resources was sometimes thin on the ground, however after two rounds of recruitment Dr Mark Hsiao was appointed in August 2009 and commenced teaching 2009-10.

90.3 **MSc Globalisation & Development:**
- This programme reached its targets.
- Popular course and successful in terms of student feedback.
- With the ever-increasing number of students, it was noted that the Faculty Office should be more vigilant with the administrative processing of tutorial allocation.

90.4 **MSc Politics/MSc International Politics:**
- FLTC commended the MSc Politics APR, well prepared with very useful information.
- The examination process was handled very well and Ms Juliet Ssentongo was commended for her administrative support.
- The allocation of dissertation supervision was noted and questions were raised as to how the process in other departments was undertaken. It was generally felt that the workload model would be helpful when allocating supervision, as although the process was to equally distribute dissertation supervision – the overall workload of the academic had not always been considered.
- It was also noted that library provision needed to be expanded and that use of on-line study packs was being considered.

90.5 **ACTION:** AD to report to VE reports/APRs previously received and considered at LTQC (subsequently held on 21st May, 2010) and to prepare an addendum on the reports considered. Both reports (first plus the addendum) to be considered by the 15th June 2010 Faculty Board.

91. **Revision of Regulations presented by the Head of Registry:**

91.1 **Revision and Resubmission of failed Dissertations – Postgraduate Taught Masters Regulations and Procedures:** (Appendix K on the Agenda, was considered first).

91.2 FLTC CONSIDERED the proposal on options to be made available to students. With reference to options 2 and 3 there were questions and concerns raised with regards to the uncapping in the absence of mitigating circumstances. FLTC requested further clarity.

91.3 FLTC AGREED to delete the regulation 5.6 which referred to minor amendments to dissertations. This was unclear for taught master students and seemed to be based on PhD examination arrangements.

91.4 **ACTION:** Head of Registry to consider the comments made and to review the options again for clarity.

91.5 **Class attendance – Postgraduate Taught Masters Regulation:** (Appendix. I was considered next).

The proposal to introduce class attendance requirement for Postgraduate students as per existing undergraduate attendance procedures was CONSIDERED.

91.6 **ACTION:** FLTC were happy for this to go ahead – RECOMMEND to Faculty Board and LTQC APPROVAL
92. **Coursework Submission as a Pre-Condition for Examination Entry:**
   (Appendix J)

92.1 FLTC **CONSIDERED** the new regulations; making submission of coursework a pre-condition for examination entry. It was noted that in order to follow up this regulation, an earlier pre-meeting would need to be held in order for the students concerned to be notified of their removal from the exam.

This regulation when approved would have to be given good publicity.

92.3 **ACTION:** FLTC endorsed this regulation and agreed to **RECOMMEND APPROVAL** to Faculty Board and LTQC.

93. **BA/BSc/LLB Honours Award Scheme:** (Appendix H)

93.1 FLTC were asked to consider the work in progress on proposed criteria to replace BA/BSc regulations 11. The monitoring scheme was intended to run from 2010/11, alongside the existing framework, however, there were concerns noted as to the complications that would arise for students doing courses on different levels. Also the different levels of failure needed to be considered.

93.2 **ACTION:** FLTC endorsed this proposal at its present stage.

94. **Student Services Report:** (Appendix L)

94.1 FLTC **RECEIVED** report from Student Services.

95. **New Floater Course available from NYU:** (Appendix M and N)

95.1 FLTC **CONSIDERED** new intercollegiate floater available for SOAS students entitled Britain and Slavery.

95.2 **ACTION:** FLTC happy to **RECOMMEND APPROVAL** to Faculty Board.

96. **Library Matters:** (Appendix J)

96.1 FLTC **RECEIVED** latest Library update on the Library transformation project with regards to internal relocation of stock and off-site storage.

97. **New and Amended Courses:** (Appendix P)

97.1 AD reported to the FLTC members the new process for looking at new and amended course proposals. FLTC **NOTED** that all new and amended course proposals would be scrutinised at an earlier meeting of the AD, FLTC Secretary and Head of Registry. On the advice of this sub-group, Chair’s Action by the AD would be taken and reported to the FLTC. The proposals would be made available on BLE for viewing. This was being done to expedite the process and help shorten the FLTC meetings. FLTC members welcomed this streamlining of decision making and the reduction in workload for the committee as a whole.

97.2 **ACTION:** Chair’s Action **NOTED**.

98. **Any Other Business:**