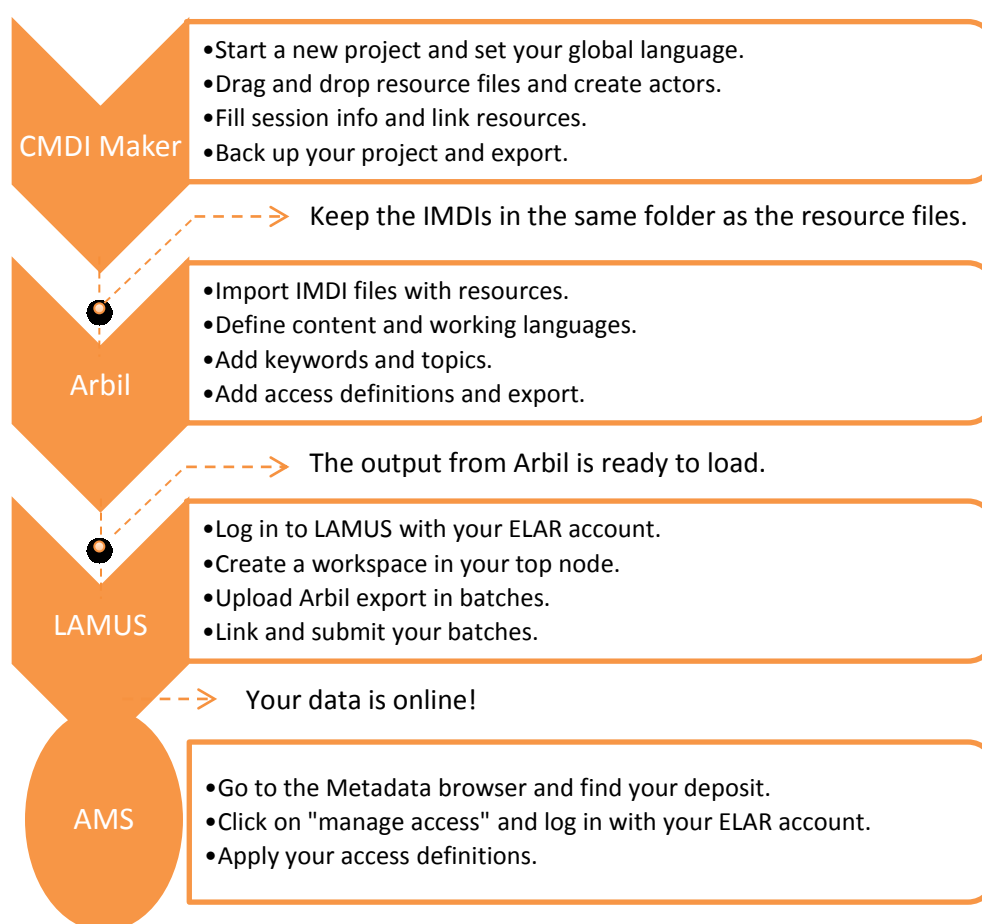




Depositing with ELAR – Workflow summary

Before getting started:

- I have signed my Licensing Agreement form and sent it to ELAR.
- I have an account and I have communicated my user ID to ELAR.
- I have enriched my deposit page and included acknowledgement.
- My filenames contain only letters, numbers, underscores and hyphens.
- My file formats conform to ELAR standards.
- I have filled the Google form with the basic info for my deposit page.



Now that your submission is complete:

- Review your bundles in the metadata browser.
- Wait 48 hours and review your deposit on the ELAR catalogue.
- Let us know that you have finished so that we can update the status to "Curated".
- Let us know if you have added multimedia materials for your deposit page.