

Information about In-sessional 1-1 tutorials

What are they?

These take the form of 30 minute long private sessions with an experienced Academic English teacher.

How to make the most of your 1-1 tutorials

- The 1-1 tutorials exist for your benefit and they are an opportunity for you to receive expert and bespoke tuition from an experienced Academic English teacher and to explore the areas of English study or academic skills study you wish to develop further.
- If you are offered a place you may be asked to fill in a needs analysis form to find out how best to spend your time together.
- **NEEDS ANALYSIS** Please clearly communicate the area you want help on to your teacher e.g.
 - If it is pronunciation, which 'sounds' are you having trouble with? Eg 'TH' or 'ING'
 - If it is writing, what area do you need to work on? Thesis statements, planning, grammar or referencing for example.
 - If it is reading, what areas of reading are you finding difficult? Vocabulary or sentence structure, summary writing or paraphrasing for example.
 - If you don't know what is wrong, then please tell the teacher you don't know and s/he will explore and advise.
- The teacher can then design classes especially for you.
- **PROOF-READING** 1-1 tutorials are **not** a proof-reading service, though the teacher may correct some samples of your work in detail.
- **SUBMISSION OF WRITING** If you have writing to show the teacher, please send it two days in advance.
- **ONLINE TUTORIAL** Arrive at the Collaborate site on time.
- **ETIQUETTE** Please keep your camera and microphone on at all times.
- **CHANGE OF SCHEDULE** If you need to reschedule then make sure you contact the teacher or myself at least two days in advance if possible. (nr2@soas.ac.uk)
- **SICK AND ABSENT** If you are sick on the day of a 1-1 tutorial please e-mail your teacher or myself (nr2@soas.ac.uk) on the morning of your tutorial, before the tutorial starts.

Any problems let me know.

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