

## Summary of Updates to Academic Regulations & Policies for 2018/19

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<b>1. General &amp; Admissions Regulations</b> (approved by Valerie Amos, taking Chair’s action on behalf of AB, 26.07.2018)	
1.i Clarification of SoR process in line with new job titles/academic structure (3).	
1.ii Addition of chapter on Recognition of Prior Learning for Taught Programmes (6).	
1.iii Addition of Categories of student registrations (7.x).	
1.iv Clarification of registration requirements (7.4 and 7.9).	
1.v Deletion of section on examination fees (formerly 11).	
1.vi Signposting of Attendance Policy (14.1).	
1.vii “Leave of absence” replaced by “Interruption of study” (14.3).	
1.viii Requirement for students to use official SOAS email address for communication with the School (17.1).	
<b>2. Taught Degree Regulations</b> (approved by Valerie Amos, taking Chair’s action on behalf of AB, 26.07.2018)	
2.i Updated categories of registration (1.1).	
2.ii introduction of category of “validated students” (1.x).	
2.iii Addition of BMus award (2.2, 2.3.4, 5.1, 5.4, Appendix A).	
2.iv Update of exit award naming convention to reflect new academic structure (2.3.5 and 2.3.6).	

- 2.v Updates relating to prior learning (3.2 and 4.4).
  - 2.vi Clarification of deadline for Mode of Study Change (4.6.3 and 4.7-4.9).
  - 2.vii Clarification of duration of part-time study (4.6.4).
  - 2.viii Clarification of processes governing repeat year of study (4.10).
  - 2.ix Updated process for introductory-level language modules and substitutes (7.7).
  - 2.x Clarification of regulations for intercollegiate students (7.8.2 and 7.8.3).
  - 2.xi Clarification of sanctions for unauthorised absences (8.5).
  - 2.xii Clarification of options in case of failure to progress (9.1.4-9.1.6).
  - 2.xiii Progression requirement for Intensive Language MAs (9.5).
  - 2.xiv Process for substitute modules (11.6.7).
  - 2.xv Clarification of condoned failure for LLB/LLB Senior Status (11.16.8).
  - 2.xvi Clarification of penalties for late submission in late summer assessment period (12.3.3).
  - 2.xvii Request of aegrotat awards by HoD (17.1).
- 3. UG Independent Study Project (ISP) Guidelines** (approved by Deborah Johnston, taking Chair's action on behalf of LTQC on 13.06.2018)
- 3.i Updated to reflect departmental practice around communication of module details and role of the ISP Module Convenor.
  - 3.ii Clarification of role of fieldwork (2.4).
  - 3.iii Clarification of contact with supervisor (3.3).
  - 3.iv Removal of ISP as an open option (4.7).
- 4. PGT Dissertation Guidelines** (approved by LTQC 29.05.2018)
- 4.i Late submission aligned with *Taught Degree Regulations* (1.5).
- 5. Postgraduate Research Degree Regulations** (approved by Valerie Amos, taking Chair's action on behalf of AB, 26.07.2018)
- 5.i. Addition of information regarding distance/blended research degrees (1.4; 4.4.2; 4.4.3; 6.2; 6.8; 6.10).
  - 5.ii Removal of student logbook requirement (3.5).
  - 5.iii Information on extended deadlines (3.7).
  - 5.iv Information relating to PhD by thesis and portfolio (3.7.1; 3.8; 6.2; 6.8).
  - 5.v Supervisory committee reduced to two members (4.2).
  - 5.vi Clarification of submission requirements (6.6).
- 6. Academic Misconduct Policy** (approved by LTQC on 03.05.2018)
- 6.i Clarification of applicability (1.1).
  - 6.ii Clarification of process regarding contract cheating (2.8 & 2.9).
  - 6.iii Clarification of fast-tracking in investigations of MPhil/PhD students (3.2).
  - 6.iv Change to composition of Academic Misconduct Panel (4.2).
  - 6.v Legal representation (4.5).
  - 6.vi Clarification of penalties as applied to exams (5.1).
  - 6.viii Appendix D added.
- 7. Appeals Procedure** (approved by LTQC on 03.05.2018)
- 7.i Clarification of applicability (1.1).
  - 7.ii Clarification of whether a concern should be reported as an appeal or a complaint (1.8).
  - 7.iii Clarification of initial evaluation process (4.1).
  - 7.iv Clarification of timeline (4.6).
  - 7.v Change to composition of Appeals Panel (5.2).

- 8. Assessment Feedback Policy** (approved by LTQC on 29.05.2018)
  - 8.i Clarification that feedback on exams will be available once marks have been ratified (3.2).
  - 8.ii Clarification of staff availability impact (3.3).
  
- 9. Attendance Policy** (approved by LTQC on 03.05.2018)
  - 9.i Clarification of requirements for PGR students.
  
- 10. Auditing Modules Policy** (approved by LTQC 03.05.2018)
  - 10.i Clarification of status for PGR and associate and validated students (1).
  - 10.ii Introduction of maximum amount of credits that can be audited (3).
  
- 11. Fitness to Study Procedure** (approved by LTQC 03.05.2018)
  - 11.i Clarification of applicability.
  - 11.ii Clarification of appeals stage.
  
- 12. Maternity & Paternity Policy** (approved by LTQC 03.05.2018)
  - 12.i Removal of gender pronouns throughout.
  - 12.ii Clarification of applicability (1).
  - 12.iii Clarification of support for parents (7.1).
  
- 13. Mitigating Circumstances Policy – MPhil/PhD Students** (approved by LTQC 03.05.2018)
  - 13.i New policy.
  
- 14. Mitigating Circumstances Policy – Taught Students** (approved by LTQC 03.05.2018)
  - 14.i Updated to reflect streamlined process as developed by Process Review group.
  
- 15. Suspension of Academic Regulations Procedure** (approved by LTQC 29.05.2018)
  - 15.i Procedure updated in line with operational changes and requirements; new online form.

All regulations, policies and procedures published on the Degree Regulations, Policies and Procedures [page](#) have been updated to reflect terminology changes resulting from the restructuring.

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August 2018