

Completing the Student visa form for applications made inside the UK.

SOAS Student Advice Service endeavours to ensure that the information in this guide is accurate but please note that legislation is subject to change at short notice.

This guide should be used with the Student route caseworker guidance which can be found on the [GOV.UK website](#) and our guide [Making a Student visa application inside the UK](#).

Before applying online

Please read through our other guide [Student visa guide for applications made inside the UK](#). You should only submit your visa application once you meet all the requirements and can submit any necessary documents. Once you pay for your visa application online, you will not be able to make any changes to your form and there may be limitations on withdrawing your application and receiving an application fee refund. Your visa application date is the date you pay the application fee, not the date you enrol biometrics (if required to).

The online application form can also be used for dependants applying at the same time as a Student visa applicant. If your dependants are applying separately, we advise you to seek advice from a Student Advisor by emailing adviceservice@soas.ac.uk before completing the form.

Applying online

- To start your application, [go to this GOV.UK web page](#).
- Read the information on the page and press “Start now”
- If you answer ‘Yes’ to having an EEA or Swiss passport, you will be directed to prove your identity via the **UK Immigration: ID Check App** and to register for a UK Visas & Immigration account. Please skip to page 13 of this guide now for information about this process and how to complete the form. If you’re unable to use the app for any reason then please continue reading the guide from here.
- If you answered ‘Yes’ to having a UK biometric residence permit (BRP) and are over 18 years old and not applying with dependants (family members) you will be directed to prove your identity via the **UK Immigration: ID Check App** and to register for a UK Visas & Immigration account. Please skip to page 12 of this guide now for information about this process and how to complete the form. If you’re unable to use the app for any reason then please continue reading the guide from here.

- Click on the “Apply now” button at the bottom of the page
- Confirm that you are currently in the UK

If you have dependants, family members who will also need to extend their visa to remain with you in the UK, they will need to make a separate application. There is a link on [this](#) page to do so. To find out more about which students can bring dependants and the financial requirements, please see our guide, [Student visa guide for applications made inside the UK](#).

Register your email to create your account.

Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.

Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application.

Email address

Create a password

Your password must be 8 characters or longer and include a letter and a number or symbol.

Repeat your password

Save and continue

Register your email and create a password so you can save your application form answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed. The email address will need to be verified by clicking the link in the email before the application can be paid for and submitted.

Do you have an immigration adviser based in the UK?

You normally select “no” for this unless you have a legal professional completing the application for you. If you are being assisted by a SOAS Student Advisor you should select “no” for this section.

When you have completed the questions for this section and checked that the answers are correct, please select “continue” to start completing the application form.

Application

Select the “Answer questions about this person” button to start.

You can view all the answers that you have given at any point by selecting “Show and edit answers” at the bottom of the page. You can then make changes to any answers you have already given by selecting “change” to left of the answers.

You do not have to complete the application all at once. You can save your application and come back to it at a different time when you have the information you need. To do this, select the “Return to this application later” link at the bottom of the page. This will e-mail a link to you so you can open it later using your password.

Please see the information below for advice on specific questions that may be unclear.

Any other names

If your name is different to that given in your passport, you will need to declare this on your application form and may need to provide original evidence to explain the name change (i.e. a marriage certificate, birth certificate, deed poll document). We recommend you submit evidence of a name change with your application. If you need further advice then email adviceservice@soas.ac.uk

Contact details

UKVI will usually contact you by email if they wish to request additional information or update you on your application. You will also receive the outcome of your application by email. It is therefore very important that you can be contacted easily by email. Check your emails regularly, including your spam, junk or trash folders. You can also provide a contact telephone number for the UK.

Addresses

Please enter your current address and provide details about where you live. If you rent your property you will be asked to include contact details for your landlord. Please list any addresses in which you have lived in the past 2 years.

Do you currently have a visa or leave to remain?

Please tick yes, unless your current visa has expired. Please seek advice urgently from an advisor by emailing adviceservice@soas.ac.uk if your visa has expired.

What type of visa or leave to remain do you have?

You should choose your visa type here from the drop-down menu. If you currently have a Student visa, please choose the option ‘I have a different visa or leave to remain’ and enter ‘Student visa’ in the text box provided.

Revocation, cancellation or curtailment

If you have ever had your visa revoked, cancelled or curtailed for example; because you withdrew from a course of study or stopped working for a Tier 2/Skilled Worker employer or for any other reason, then you must declare this information accurately in your application. If your UK immigration or study history is complex and you are unsure then please email adviceservice@soas.ac.uk

Time in the UK

Please state the exact amount of time you have been living in the UK. If you have been in the UK with a valid visa for 12 months or more you will automatically meet the financial requirement and be awarded 10 points for finances, and will not be required to submit financial evidence with your Student visa application.

UKVI may check this against the addresses you provided in the **Addresses** question (previous page). To find out more about how gaps in the 12 month period are treated, please refer to page 10 of our guide, [Making a Student visa application inside the UK](#).

National Insurance number

Not everyone has a National Insurance number. You will only have one if you applied to the UK Government for one because you were looking for a job in the UK. If you have one, enter it. If you do not have one, tick the box.

Have you been to any other countries in the past 10 years?

Please provide details of all the non- EEA countries you have travelled to in the past 10 years.

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

Refer to the English language section of your CAS. If your CAS states the following then the answer to this question is 'Yes'. If your CAS doesn't match the wording below, read our [requirements guide](#) for more information.

Evidence Provided

English language qualification

Is SELT required?

N

Reason not required:

Higher Education Institution (HEI) sponsor has made assessment

Immigration history and Breach of UK immigration law

A previous refusal or other issue will not automatically result in your application being refused. However, if you have encountered any of the listed immigration issues when visiting the UK or elsewhere, you **must** declare them on the form and provide clear and accurate details. Failure to do this is likely to result in your visa application being refused on grounds of deception. If you would like to discuss this section of the application form with an adviser before you submit your application please email adviceservice@soas.ac.uk

Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Yes No

Save and continue

Cancel

Breach of UK immigration law

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

Yes No

Save and continue

Cancel

Have you ever received any public funds (money) in the UK?

Public funds include state benefits such as Universal Credit, Housing Benefit or Child Benefit. Receiving medical treatment from the NHS is not classified as a public fund. If you have any concerns about this question, please email a Student Advisor on adviceservice@soas.ac.uk

Criminal Convictions and other penalties / War crimes / Extremist Organisations and Views / Previous Employment

You must answer all questions truthfully, including providing information for any country you have lived in or travelled to. Selecting an option from the list will direct you to another page or free text box where you can add further details.

Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

TCQ09GEP6

Sponsor's address

SOAS, University of London

Thornhaugh Street

Town/City

London

Postcode

WC1H 0XG

Save and continue

Cancel

Sponsor License number and address

You can find this information clearly stated on your CAS. You must enter the sponsor license number and university address exactly how it appears on your CAS (see screen shot above).

Place of Study

SOAS University of London is a 'Higher Education Provider with a track record of compliance' and the above address, as featured on your CAS, will be your primary site of study.

Academic Technology Approval Scheme (ATAS)

SOAS courses do not require an ATAS certificate so please select "no" for this question.

Current or past official financial sponsor

Are you currently receiving money from an official financial sponsor - or have you received money from an official financial sponsor in the past 12 months?

Yes No

[What is an official financial sponsor?](#)

Examples of an official financial sponsor include the UK Government or your home government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

Save and continue

Current or past financial sponsor

If you are currently financially sponsored by a government or an international scholarship agency, or your financial sponsorship ended within the last 12 months, you will need your financial sponsor's permission to stay in the UK. Your financial sponsor will also need to provide you with a letter of consent to confirm that they have no objection to you continuing your studies in the UK. If your financial sponsor does not give consent, your application will be refused. Please refer to our guide [Making a Student visa application inside the UK](#) or you can contact adviceservice@soas.ac.uk for further advice.

Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes No

[What is an official financial sponsor?](#)

If you are being wholly sponsored by an official financial sponsor how will you prove it covers you and your dependants?

- My Student sponsor has confirmed this information on my CAS
- Letter of official financial sponsorship
- I am not being wholly sponsored

Save and continue

Only certain types of financial sponsors are acceptable for visa purposes. Read our guide [Making a Student visa application inside the UK](#) to understand what type of organisations meet the requirements as official financial sponsor.

US students: if you're receiving a US student loan such as FAFSA or Sallie Mae, this is NOT official sponsorship so click 'No'. Sponsorship has a particular meaning as defined in our guides.

If SOAS are responsible for disbursing your scholarship funds, this information should be included in your CAS. You must check your CAS carefully for this information.

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If you're being officially financially sponsored click 'Yes'. If your financial sponsor is providing all your tuition fees and your required maintenance, then you should tick 'Letter of official financial sponsorship.'

If your official financial sponsor is only sponsoring you for part of your tuition fees and maintenance costs, then you must answer 'I am not being wholly sponsored'. You will then need to show that you have the rest of the money required in a personal or parents account for 28 days consecutive days before applying for your visa.

Course information and course dates

Please enter your course information and course dates exactly as they are given on your CAS statement.

Accommodation payments

Unfortunately, any accommodation fees paid cannot be deducted from your required maintenance even if you are a resident of SOAS or University of London intercollegiate halls. This is because the halls are provided to SOAS students by third-party organisations and you do not make rent payments directly to SOAS. Please click on 'No' for this question.

Course fees

Your total course (programme) fees will be stated on your CAS. Your CAS statement should also confirm how much money you have already paid towards your tuition fees. If the fees paid information on your CAS is incorrect you must request an update to your CAS and wait until you receive confirmation your CAS has been updated before submitting your visa application.

Student loans

Only select 'Yes' if you have a student loan provided by your national government, state or regional government, a government sponsored student loan company or an academic or educational loans scheme. Further guidance on the use of student loans Read our guide [Making a Student visa application inside the UK](#) or you can contact adviceservice@soas.ac.uk for further advice.

Bank statements

The form does not ask any questions about bank statements. However, if you are not being funded wholly by a financial sponsor or educational loan you will be required to show money held in a bank account in your name or your parents' name for a consecutive 28-day period.

If you are relying on money held in an account in the name of your parent(s) or legal guardian(s) to this question, you will need to provide supporting documents that can prove the parental relationship.

If you're making your application in the UK, you will automatically meet the financial requirements if you have been living in the UK with valid immigration permission for at least 12 months on the date of your Student visa application. If you don't meet these criteria, you will need to meet the financial requirements and provide evidence if you don't benefit from the 'differentiation arrangements'.

Read our guide [Making a Student visa application inside the UK](#) to find out what financial documents are required to show you meet the financial requirement.

Confirmation of Acceptance for Studies (CAS)

Please 'cut and paste' your CAS number here. If you do not have a valid CAS you must not submit your application without one or it is likely to be rejected as invalid which can lead to serious issues. If you have an unconditional offer for a new programme or course you can request a CAS [via the SOAS website](#).

If you are a current SOAS student continuing with the same course or programme, then you can request a [CAS using the form on the SOAS webpage](#).

You will now be presented with a transcript of your application answers. Check your answers carefully, using the 'change' button on the right-hand side of the screen to make any amendments. When you are confident with your answers click 'continue'.

Additional applicant

If you are also applying for your family member; spouse/partner or dependent child under 18, you can add them to your application here as your visa dependant. To find out more about applying for dependants please see our guide [Making a Student visa application inside the UK](#).

If your dependants are applying separately, we advise you to seek advice from a Student Advisor by emailing adviceservice@soas.ac.uk before completing the form.

Verification consent

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Monday 30 November from 11:00 to 14:00 GMT. You will not be able to complete your application during this time.

The majority of UKVCAS appointment locations have now resumed. Check [latest guidance](#) on when you can book an appointment. UKVCAS customers whose biometrics can be reused will receive instructions via email and will be not be required to book an appointment.

Service and Support Centres are currently offering a reduced number of appointments because of coronavirus (COVID-19) and it may take longer than usual to get an appointment. UKVI will contact you by email to notify you when and how to book an appointment. Please check gov.uk for more information. SSC customers whose biometrics can be reused will receive instructions via email and will be not be required to book an appointment.

The Home Office will check that the information and supporting documentation from a bank or utility company that you supply as part of this application is correct. You must download, sign and return the following declaration to confirm that you consent for the Home Office to request verification checks:

[Declaration of consent for the Home Office to request verification checks](#)

You should download and print this declaration now. A copy will also be available to download once you have paid for your application.

I will provide a declaration signed by me to confirm my consent for the Home Office to request verification checks

[Save and continue](#)

[Return to this application later](#)

Declaration

When you have reached the declaration stage we recommend that you book an appointment with a Student Advisor to have your application checked in full **before you submit and pay for your application**. You will not be able to make any necessary changes to your form if you tick the declaration.

Please email adviceservice@soas.ac.uk if you would like to meet with an advisor.

If you are applying without attending a session with the Student Advisor please read on.

Documents

You will be presented with a full list of 'Mandatory documents' which you will need to submit as part of your application. Tick every box to indicate that you will be providing these documents to UK Visas and Immigration. Then scroll down and 'click save and continue'.

Immigration Health Surcharge (IHS)

You will now be asked to pay the Immigration Health Surcharge (IHS). You must do this before you can complete and submit your visa application. Further information can be found in [our Immigration Health Surcharge \(IHS\) guidance](#).

When you click on 'Go to IHS website' you will be redirected to another website. Here you will be asked to check that your personal details are correct. You will also be asked to provide some information about your course. Use your CAS to help you.

Immigration Health Surcharge (IHS)

You must pay your Immigration Health Surcharge (IHS) before you can complete your visa application. You will pay your IHS on another website, then return to this site to complete and pay for your application.

If you are exempt, you will still need to get a reference number from the IHS website.

Your IHS reference number will automatically be included on your application once you pay and return to this site.



Your answers will be locked when you go to the IHS website, even if you do not pay your IHS straight away. If you need to make any changes to your answers you must do so now.

[Check your answers](#)

Go to IHS website

Save and continue

Paying for your application

Once you have paid the Immigration Health Surcharge you'll be directed back to your online application to choose a service and make payments.

The standard application can take up to 8 weeks to be processed.

Completing the Student visa form for applications made **inside** the UK - Updated April 2023

To get a decision within 5 working days after submitting your biometric information at an appointment, you can choose the 'priority service' if this option is available. It costs £500 in addition to the application fee.

To get a decision by the end of the next working day, you can choose the 'super priority service' when you apply. It costs £800 in addition to the application fee.

Once you have paid for your visa application you will have the opportunity to download and save a copy of your supporting document checklist and a copy of your application form. It is very important that you save copies of these documents to your computer as a record of the application you have made. These two documents will also contain your Unique Application Number and the date of submission.

Biometric and document check appointment

Once you have paid for your visa application you will be asked to book an appointment to get your documents checked and biometrics taken. This will transfer you to the Sopra Steria UKVCAS website where you will be asked to create an account by entering a password. You will be emailed a 6 digit number to verify your account.

You can then book your biometric appointment at a UKVCAS Service Point location. UKVCAS offers a range of free and chargeable appointments. Free appointments are mainly available between 09:00 and 14:00 Monday to Saturday but can be very difficult to find. We understand that free appointment slots are issued at 9am each day so please login to your UKVCAS account to check for these if you don't wish to pay for an appointment.

Whilst on the UKVCAS website you must also **upload documents** before attending your appointment. Please check your document checklist for the relevant documents and then choose them from the list offered to you.

Scan all the documents listed in your checklist using a scanner, ideally not your mobile phone. Your scans must be clear and legible.

Using your document checklist, find the relevant tab to upload each document under. Press 'Browse' to find the document, then when the document name shows on the screen press 'Upload'. If you do not press upload the document will not be retained on the site.

Once you have uploaded all the documents listed on your document checklist you just need to wait until your appointment day. The email you were sent confirming your appointment contains a letter and QR code that must be printed and brought with you on the day. Please also take printouts of all the documents you uploaded in case there was a problem with the scan you uploaded. Please arrive in good time for your appointment.

You will provide your biometrics and confirm that your document uploads are correct at your appointment. Once you have attended your appointment you just need to wait for your visa to be granted and your BRP to be delivered to you by courier.

Although you have your passport, please do not travel during the visa processing period as this will withdraw your visa application.

If you have any questions or concerns, please email adviceservice@soas.ac.uk to speak to a Student Advisor.

If you are using the [UK Immigration: ID Check App](#) please see our guidance below.

If you're able to use the app, you'll be asked to create a UK Visas & Immigration account. You will receive a 6-digit code to your email address and mobile number. The email also contains the link to log-in to your application form if you need to go back to it at any stage. For security purposes, each time you log-in to your account, you will need the following information:

- your identity document number so always keep a record of this if you lose/update your passport or biometric identity card
- your date of birth
- access to your phone or email as you will be sent a security code to sign in via email or mobile phone

Once you have created an account, you'll be directed to connect your UKVI account with the UK Immigration: ID Check app on your smartphone. Follow the steps in the UK Immigration: ID Check app to confirm your identity:

- Using app take a photograph of the biographical page of your EEA or Swiss passport or your biometric residence permit (BRP) for non-EEA/Swiss passport holders (front and back).
- Using your phone, you scan the biometric chip in your EEA or Swiss passport or your biometric residence permit (BRP) for non-EEA/Swiss passport holders.
- Provide a scan of your face using app
- Take a photograph of your face using app

Once complete, you will be asked to log back into your online application form and complete each section. You can either continue on your mobile phone or you can log back into your online account on your computer using the UKVI link in your email.

You will see that there are sections to be completed with your Student visa application.

1. Identity and contact

Are you using an immigration adviser based in the UK?

You normally select "no" for this unless you have a legal professional completing the application for you. If you are being assisted by a SOAS Student Advisor you should select "no" for this section.

When you have completed the questions for this section and checked that the answers are correct, please select "continue" to start completing the application form.

Which email address can we use to contact you?

Your visa decision letter will be sent to this email address. Please check your emails regularly for updates.

Which phone number can we use to contact you?

Please enter your current mobile number here. UKVI will also send your visa decision to this number and may use it to request further information. Please regularly check your phone for messages from UKVI.

Other names and nationalities

If your name is different to that given in your passport, you will need to declare this on your application form and provide original evidence to explain the name change (i.e. a marriage certificate, birth certificate, deed poll document). You must also give details of any national identity cards you have. You must also declare any other nationalities that you currently hold or have previously held. Please email adviceservice@soas.ac.uk if you need advice about this issue.

2. Prepare application

Are your partner or children applying with you?

If you have a partner or children applying at the same time as you, then please enter their details into the application form in this section. To find out more about the requirements for Student visa dependants please read our guide [Making a Student visa application inside the UK](#) and please also see [the UKCISA website](#).

Personal details

You will be asked to confirm your name, gender and nationality. You will also be asked for details of your current address, and landlord if the property is rented. You will need to provide details of any address you have lived in, inside or outside the UK for the past two years.

Family and relationships

In this section you will be asked to confirm your relationship status and provide details of your mother, father and/or stepparents.

Travel history

Time in the UK

Please state the exact amount of time you have been living in the UK. If you have been in the UK with a valid visa for 12 months or more you will automatically meet the financial requirement and be awarded 10 points for finances, and will not be required to submit financial evidence with your Student visa application.

UKVI may check this against the addresses you provided in the **Personal details** question (previous page). To find out more about how gaps in the 12 month period are treated, please refer to page 10 of our guide, [Making a Student visa application inside the UK](#).

Details of your time spent outside the UK

Please list any travel outside of the UK since the time you arrived here, but do not include holidays of 2 weeks or less. Include any periods of time you have spent on the Isle of Man, Jersey or Guernsey.

Have you been to any other countries listed in the past 10 years?

Please state how many times you have travelled to the listed countries in the past 10 years. You will be asked to state which country you visit for how long and relevant dates.

National Insurance number

Not everyone has a National Insurance number. You will only have one if you applied to the UK Government for one because you were looking for a job in the UK. If you have one, enter it. If you do not have one, tick the box.

Have you ever received any public funds (money) in the UK?

Public funds include state benefits such as Universal Credit, Housing Benefit or Child Benefit. Receiving medical treatment from the NHS is not classified as a public fund. If you have any concerns about this question, please email a Student Advisor on adviceservice@soas.ac.uk

Immigration permission

Do you have a visa, leave to enter or remain or other permission to be in the UK?

You should choose your visa type here from the drop-down menu. If you currently have a Tier 4 visa, please choose the option 'I have a different visa or leave to remain' and enter 'Tier 4' in the text box provided.

Criminality

Immigration history and Breach of UK immigration law

A previous refusal or other issue will not automatically result in your application being refused. However, if you have encountered any of the listed immigration issues when visiting the UK or elsewhere, you **must** declare them on the form and provide clear and accurate details. Failure to do this is likely to result in your visa application being refused on grounds of deception. If you would like to discuss this section of the application form with an adviser before you submit your application please email adviceservice@soas.ac.uk

| Immigration history | Breach of UK immigration law |
|---|--|
| For either the UK or any other country, have you ever been: | Have you ever: |
| <ul style="list-style-type: none">• Refused a visa• Refused entry at the border• Refused permission to stay or remain• Refused asylum• Deported• Removed• Required to leave• Excluded or banned from entry | <ul style="list-style-type: none">• entered the UK illegally• remained in the UK beyond the validity of your visa or permission to stay• breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission• given false information when applying for a visa, leave to enter, or leave to remain• breached UK immigration law in any other way |
| <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No |
| <input type="button" value="Save and continue"/> <input type="button" value="Cancel"/> | <input type="button" value="Save and continue"/> <input type="button" value="Cancel"/> |

Criminal Convictions and other penalties / War crimes / Extremist Organisations and Views / Previous Employment

You must answer all questions truthfully, including providing information for any country you have lived in or travelled to. Selecting an option from the list will direct you to another page

or free text box where you can add further details.

Study details

Do you have a Confirmation of Acceptance for Studies (CAS) number?

Please 'cut and paste' your CAS number here. If you do not have a valid CAS you must not submit your application without one or it is likely to be refused. If you have an unconditional offer for a new programme or course you can request a CAS [via the SOAS website](#).

If you are current SOAS student continuing with the same course or programme, then you can request a [CAS via this SOAS webpage](#).

What type of sponsor will you be studying with?

Please tick the box to confirm that SOAS is a 'Higher Education Provider with a track record of compliance'.

Sponsor license number, SOAS address, and programme/course details.

Please 'cut and paste' these details from your CAS statement or include them exactly as they are given on your CAS statement.

Course fees

Your total course or programme fees will be stated on your CAS. Your CAS statement should also confirm how much money you have already paid towards your tuition fees. If the fees paid information on your CAS is incorrect you must request an update to your CAS before submitting your visa application

Student loans

Only select 'Yes' if you have a student loan provided by your national government, state or regional government, a government sponsored student loan company or an academic or educational loans scheme. Further guidance on the use of student loans read our guide [Making a Student visa application inside the UK](#). or you can contact adviceservice@soas.ac.uk for further advice.

Bank statements

The form does not ask any questions about bank statements. However, if you are not being funded wholly by a financial sponsor or educational loan you will be required to show money held in a bank account in your name or your parents' name for a consecutive 28-day period.

If you are relying on money held in an account in the name of your parent(s) or legal guardian(s) to this question, you will need to provide supporting documents that can prove the parental relationship.

If you're making your application in the UK, you will automatically meet the financial requirements if you have been living in the UK with valid immigration permission for at least 12 months on the date of your Student visa application. If you don't meet these criteria, you will need to meet the financial requirements and provide evidence if you don't benefit from the 'differentiation arrangements'.

Read our guide [Making a Student visa application inside the UK](#) to find out what financial documents are required to show you meet the financial requirement.

Account security questions

Please choose 3 questions about your own personal, historical information to use to for account verification in future.

Declaration

When you have reached the declaration stage we recommend that you book an appointment with a Student Advisor to have your application checked in full **before you submit and pay for your application**. You will not be able to make any necessary changes to your form if you tick the declaration.

Please email adviceservice@soas.ac.uk if you would like to meet with an advisor.

If you are applying without attending a session with the Student Advisor please read on.

Immigration Health Surcharge (IHS)

You will now be asked to pay the Immigration Health Surcharge (IHS). You must do this before you can complete and submit your visa application. Further information can be found in [our Immigration Health Surcharge \(IHS\) guidance](#).

When you click on 'GO to IHS website' you will be redirected to another website. Here you will be asked to check that your personal details are correct. You will also be asked to provide some information about your course. Use your CAS to help you.

Uploading evidence

It's come to our attention that the document checklist does not show all the documents needed to meet the Student visa requirements. Please refer to [Making a Student visa application inside the UK](#) to make sure you are uploading the required documents.

IMPORTANT: You must make sure you have fully completed the 'evidence' section of your application form even if you have no supporting documents to upload. If you have not completed the evidence section your application will not be fully complete and assigned to a caseworker.

Please email adviceservice@soas.ac.uk if you have any questions about the correct documents to upload or to book a Student visa application form and document checking session.

Your application is considered submitted once you have paid the fee. You will be given a deadline by which to upload your supporting documents. If your current visa expires after you have paid the visa fee, you will automatically be granted section 3c leave until a decision is made on your application.

If after reading this guidance you need further advice, please contact the Student Advice Service on adviceservice@soas.ac.uk with your full name, nationality, and your SOAS student ID number (if issued).