**Archives & Special Collections**

**Group Teaching Session Proposal Form**

Archives & Special Collections, SOAS Library, welcomes expressions of interest from course leaders wishing to use our primary sources for group teaching to enhance the learning experience of their students.

To propose a teaching session using archive, manuscript or rare book material, please complete the form below and return to docenquiry@soas.ac.uk

# PART ONE: CONTACT DETAILS

|  |  |
| --- | --- |
| **Name:** |  |
| **Dept.** |  | **Institution** |  |
| **Email:** |  | **Tel.** |  |

# PART TWO: PROPOSED TEACHING & LEARNING SESSION

|  |  |
| --- | --- |
| **Course:**  |  |
| **Course Level:**  |  |
| **Proposed Date(s) of Session(s):** |  |
| **Length of Session(s):**  |  |
| **Number of Students:**  |  |
| **Description of Session(s):** |  |
| **Description of Archives, Manuscripts, and/or Rare Books required:** *(Please include title and reference for each item)* |  |
| **Input Required from Archives & Special Collections Staff:** *(e.g. handling guidance; general overview of SOAS archives; tour of Archive store)* |  |