**Declaration for Students on Tier 4 Visas who undertake work at SOAS**

I confirm that I will comply with the conditions of my Tier 4 visa and I will not work over **10/20 hours per week** (delete as applicable).

I will familiarise myself with the conditions of my stay under a Tier 4 visa route by reviewing the available information provided by UK Visas and Immigration (<https://www.gov.uk/tier-4-general-visa>) and the guidance provided by the School (<https://www.soas.ac.uk/students/international/tier-4-visas/>).

I understand that paid and unpaid work contributes towards my weekly working hours’ limit (this could include paid casual work, a fixed-term contract, voluntary work, working as a Student Ambassador, Graduate Teaching Assistant, Student Union Officer etc.).

If I am asked to work over **10/20 hours per week** (delete as applicable) during term time, **I will not accept this offer of work**. If I have multiple roles, I will contact my manager(s) about the possible requirement to prioritise between different roles.

I understand that I must inform the School where I have accepted multiple engagements across the School and that I must update the School of any changes.

I understand that I can work full time during vacation periods, if there are additional hours available.

**PhD Students: I will ensure that my supervisor sends in written confirmation of my vacation dates to HR in advance of undertaking any full-time work.**

**Please note that if you breach the terms of your Tier 4 visa, this will be reported to UKVI and you will not be re-employed by SOAS.**

I confirm the following information regarding my programme of study:

**Studying Institution**

[ ]  SOAS; term dates available online here: <https://www.soas.ac.uk/about/keydates/>

[ ]  Other: Click here to enter text.

Please provide a link to your studying institution’s term and vacation dates:

Click here to enter text.

**Programme Title and Level of Study**

Programme Title: Click here to enter text.

[ ]  Undergraduate

[ ]  Taught Postgraduate

[ ]  DPhil/PhD

[ ]  Other: Click here to enter text.

**Please list all the roles/departments you are currently working for/have accepted work within SOAS:**

Click here to enter text.

**I agree to notify Human Resources without delay if my Tier 4 sponsorship ends.**

I agree to send an updated declaration form to Human Resources if my situation changes and advise my manager of such changes.

Signature:

Print Name: Click here to enter text.

Date: Click here to enter text.