

### What do I need to know?

- SOAS fully supports Open Access so that SOAS research is accessible to researchers and the public freely across the world
- Open Access is mandated for journal articles if they are to be eligible for the next REF in 2021
- External funders of research, e.g. UKRI and Horizon 2020, support Open Access and may mandate that outputs of funded research are made Open Access
- SOAS expects researchers to make the 'accepted version' of papers Open Access in our institutional repository [SOAS Research Online](#) wherever possible in line with publisher policies
- Researchers can add records to SOAS Research Online easily, [watch a 'how to' guide](#)

### What do I need to do?

- Before you submit your research, check your target publisher's Open Access policy so you know how you can share it more widely and in line with REF and funder requirements
- Ensure you always add a record to SOAS Research Online as soon as your research is accepted for publication and upload the accepted version of your paper
- Regularly check that your publications in SOAS Research Online are up to date and let us know if not
- If you want more information about Open Access contact [outputs@soas.ac.uk](mailto:outputs@soas.ac.uk)
- You can also book a [1-to-1 session](#) for advice on Open Access or related topics

### Where can I find key information?

- [SOAS Open Access Web Pages](#)
- [SOAS REF Open Access Guidance](#) for our 2-Page Guide, 3 min video and more via the Scholarly Communications website.
- [External Funder Open Access Policy](#) summaries via the Scholarly Communications Website
- [SOAS Research Online](#) links to our guidance on adding records and full-text of your research

### What policies do I need to follow?

- [SOAS Policy for Open Access Publication](#) lays out responsibilities of SOAS authors
- [UKRI Policy on Open Access for REF2021](#)
- [External Funder Open Access Policy](#) check our webpage for links to major funder requirements to help you apply for or manage external grants

### Where can I get support?

Email: [outputs@soas.ac.uk](mailto:outputs@soas.ac.uk)

- for advice and help with SOAS Research Online
- if you have questions about the Open Access requirements for REF2021 or external funders
- for help checking publisher policies on Open Access
- [Scholarly Communications website](#) for further resources for Open Access and Research Data Management
- [SOAS Research Office](#) for further support for all SOAS researchers