

What do I need to know?

- Anyone at SOAS who undertakes or supports research activity at the School should make sure they are familiar with our [SOAS Research Data Management Policy \(pdf; 109kb\)](#)
- You will need to be prepared to meet funder and institutional requirements for data management, as well as ensure you handle your data in line with data protection legislation.
- As well as referring to specific guidance for your potential funder, we also recommend you refer to our [Quick Guide for Costing and Resourcing Research Data Management \(pdf; 624kb\)](#), which will give you an introduction of the activities and costs that are involved with data management.

What do I need to do?

- Prepare a research data management plan
- Check with your funder what are the requirements you need to consider before, during and after your research project
- Familiarise yourself with [Research Data cycle](#)

Where can I find key information?

- [JISC Research Data Management Toolkit](#)
Clear and accessible guidance on various aspects of research data management.
- [UK Data Archive Website](#)
Excellent information and guidance about best practice in data management throughout the research cycle. It is an especially useful resource for any researcher in the social sciences.
- [UK Data Service](#)
Funded by the ESRC, this trusted site provides guidance and training for the development of skills in data use and advocates best practice data preservation and sharing standards.
- [Registry of Research Data Repositories](#)
A comprehensive overview of international data repositories.
- [Research Data Management and Sharing Free Online Course](#)
Sign up for a free MOOC
- [Mantra Research Data Management and Training](#)
A complete online training resource for different levels of researcher, from graduate researcher to senior academic.

What policies do I need to follow?

- [Data Protection Policy statement](#)
- [Using Personal Data in Research: SOAS Code of Practice for SOAS Staff and Students](#)
- [Data management Research Funder policies](#)
- [Research: Data Protection Impact Assessment \(DPIA\)](#)

Where can I get support?

Email: outputs@soas.ac.uk

- [Scholarly Communications Website](#) for detailed training information relating to research data management
- [Support for SOAS Researchers](#) for dedicated information about research ethics