

Non-European students attending a programme for **longer than 6 months** are required to obtain a Tier 4 Student Visa. A Tier 4 visa is also required **if you intend to work (paid or unpaid)** for no more than 20 hours/week in addition to your studies, even if your programme is less than 6 months.

DO NOT request a CAS unless you are sure you are required to do so based on your future programme.

APPLICATION INSTRUCTIONS

N.B: If you are required to take an online pre-sessional English course before starting the Study Abroad / Exchange programme, you must successfully complete the course before the CAS can be issued.

Once completed electronically, save this form and email to studyabroad_casrequest@soas.ac.uk along with a copy of your passport and any previous UK student visas (if applicable).

STUDENT DETAILS (name must appear exactly as it does on your passport):

Family name (surname) Given name (First name)

SOAS Student ID (six digits) Date of birth (dd/month/yyyy) Gender

Nationality Country of birth Place of birth

PASSPORT DETAILS

Passport number Issue date Expiry date

SOAS PROGRAMME ENROLMENT DETAILS

Programme type	Level
Study Abroad (fee-paying)	Undergraduate
Exchange (non fee-paying)	Postgraduate

Period of study

Full academic year (Term 1: online / blended learning, Term 2-3: on campus)

Term 1 only (online / blended learning)

Term 2/3 only (on campus)

TUITION FEE DETAILS

(Please note this applies to tuition fees only, not accommodation or living costs)

Is your home institution paying your tuition fees directly to SOAS on your behalf?

Yes No

If paying your own tuition fees, have you already paid the balance to SOAS?

Yes No

PRESESSIONAL COURSE INFORMATION (please tick relevant box only if applicable)

8 week B (July–September) [Online](#) I do not require a pre-sessional course

4week A (July–August) [Online](#)

4 week B (August–September) [Online](#)

Fees paid? Yes No

Accommodation paid? Yes No

FINANCIAL GUIDANCE

If you are paying your own tuition fees, please ensure that you can meet the financial requirements when applying for your Tier 4 visa. For more information, please refer to the [UK Home Office Tier 4 Policy Guidance](#).

ACADEMIC EVIDENCE PROVIDED

SOAS will confirm that you provided a transcript from your home institution as evidence of your academic ability; you must provide an original with your visa application to the UKVI.

PREVIOUS UK STUDIES

Have you previously studied in the UK?

Yes - If yes, please include a copy of your student visa with your CAS request form

No

Programme Level:

BA/BSc

Year of Entry:

Other (includes English language)

Name of institution:

Programme Title:

NQF/RQF Level

(Degree course only):

CEFR Level (English course only):

Visa type:

Issue date:

Expiry date:

ACCEPTING THE OFFER AND GIVING CONSENT FOR DISCLOSURE OF INFORMATION

I confirm that I have not previously studied in the UK *or*

I confirm that I have previously studied in the UK

To avoid my visa application being refused, I confirm that I have read the Home Office requirements for maintenance and tuition fees and I confirm that I will have the relevant funds available to make a successful Tier 4 visa application

I understand that if my Tier 4 Visa application is refused, I must provide SOAS with my refusal letter as soon as possible

I authorise the Home Office to discuss my visa application directly with SOAS

I confirm that I have carefully read and agree to the IFCELS terms and conditions, if applicable. (These can be found at: Summer and Pre-Sessional Terms and Conditions - <https://www.soas.ac.uk/ifcels/terms-and-conditionssummer-programme-and-presessionals/>)

STUDENT DECLARATION

I confirm that I accept the offer made by SOAS, University of London to attend the Study Abroad/Exchange programme. I understand that in order to apply for a Tier 4 visa, I must first request a CAS (Confirmation of Acceptance of Studies) Number.

I confirm that the information given on this form is true, complete and accurate. I understand that failure to provide SOAS with incomplete or inaccurate information may result in the immediate cancellation of my offer and CAS. I furthermore understand that SOAS will report this to the Home Office.

How we collect and use your personal information: The Data Protection Act 1998 (DPA) (the General Data Protection Regulation GDPR from May 2018) protects the rights of individuals by setting out certain rules as to what organisations can and cannot do with information about people. A key element to this is the principle to process individual's data lawfully and fairly. In order to meet the fairness part of this we need to provide information on how we process personal data.

The School's [Data Protection Policy](#) outlines what personal data we collect, how we use it and who we share it with. It will also provide guidance on your individual rights and how to make a complaint to the Information Commissioner's Office, the regulator for data protection in the UK.

I understand that SOAS may also use data I provide for monitoring purposes during and after the application process. If I am offered and accept a place at SOAS, I agree to the processing of data I have provided for any purpose connected with my studies, or my health and safety, and related purposes listed in detail on the SOAS website at <http://www.soas.ac.uk/infocomp/dpa/student/>

Electronic Signature and Date (please type your name and the date above)

ONCE COMPLETE

Save this form electronically and email to studyabroad_casrequest@soas.ac.uk.

To ensure that your visa application is successful please refer to the **SOAS International Student web page**: <https://www.soas.ac.uk/studentadviceandwellbeing/students/immigration/extending-visa/>